

No. FD/R/(340)07/2011

**AZAD GOVT. OF THE STATE OF JAMMU & KASHMIR**  
**FINANCE DEPARTMENT**

"Muzaffarabad"

Dated: 25<sup>th</sup> July, 2011.

**OFFICE MEMORANDUM**

**Subject: REVISION OF BASIC PAY SCALES, ALLOWANCES AND PENSION OF CIVIL SERVANTS OF THE AZAD JAMMU & KASHMIR GOVERNMENT**

The President Azad Jammu & Kashmir has been pleased to sanction the revision of Basic Pay Scales, Allowances and Pension with effect from 1<sup>st</sup> July, 2011 for the Civil Servants of the Azad Jammu & Kashmir Government as detailed in the succeeding paragraphs:-

**PART-I (PAY)**

**2. Revision of Basic Pay Scales:**

The Basic Pay Scales-2011 shall replace the Basic Pay Scales-2008 with effect from 01-07-2011 as contained in the Annexure to this Office Memorandum.

**3. Fixation of Pay of the Existing Employees (w.e.f. 01-07-2011):**

- i) The basic pay of an employee who was in service on 30-06-2011 shall be fixed in the Basic Pay Scale-2011 on point to point basis i.e. at the stage corresponding to that occupied by him/ her above the minimum of Basic Pay Scales-2008.
- ii) In case of Personal Pay being drawn by an employee as part of his/ her basic pay beyond the maximum of his/ her pay scale on 30-06-2011, he/ she shall continue to draw such pay in the Basic Pay Scales-2011 at the revised rates.

**4. Annual Increment:**

Annual increment shall continue to be admissible, subject to the existing conditions, on 1<sup>st</sup> of December each year.

**PART-II (ALLOWANCES)**

**5. Ad hoc Relief Allowances granted upto 01-07-2009:**

The following Ad hoc Relief Allowances granted upto 01-07-2009 shall stand discontinued with effect from 01-07-2011 having been merged in the Basic Pay Scales-2008 so as to introduce Basic Pay Scales-2011:-

Sr. No	Name of Ad hoc Allowance	Office Memorandum and Date.	Admissible %
i.	Special Additional Allowance - 1999 (01-07-1999).	No. FDR-1(515)/99 dated 02-08-1999.	25% (BPS 1-16), 20% (BPS 17-22) & BPS-1994.
ii.	Special Relief Allowance-2003 (01-07-2003).	No. FDR/15219-15370/2003 dated 01-10-2003	15% of basic pay on BPS-2001.
iii.	Ad hoc Relief - 2004 (01-07-2004)	No. FD/R/(319)/2004 dated 27-07-2004	15% of basic pay on BPS-2001.
iv.	Dearness Allowance-2006 (01-07-2006).	No. FDR/(185)/2006 dated 03-08-2006	15% of basic pay on BPS-2005.
v.	Ad hoc Relief Allowance-2009 (01-07-2009)	No. FD/R/(166)/06/2009 dated 01-08-2009	20% (BPS 1-16) and 15% (BPS 17-22) on BPS-2006.

6. Ad hoc Allowances-2010 (if admissible):

- i) The Ad hoc Allowance-2010 @ 50% of the running basic pay of Basic Pay Scales-2006 admissible to the Civil Servants shall stand frozen at the level of its admissibility as on 30-06-2011.
- ii) All the new entrants shall be allowed Ad hoc Allowance-2010 @ 50% of the minimum of relevant Basic Pay Scales-2008 on notional basis with effect from 01-07-2011, till further orders, and shall stand frozen at the same level.

7. Ad hoc Relief Allowances-2011:

- i) An Ad hoc Relief Allowance-2011 @ 15% of the running basic pay of Basic Pay Scales-2008 to all the Civil Servants of the Azad Jammu & Kashmir Government including contingent paid staff and contract employees employed against civil posts in Basic Pay Scales on standard terms and conditions of contract appointment shall be allowed w.e.f. 01-07-2011 and shall stand frozen at the same level. This allowance will not be admissible to contract employees appointed on fixed pay package.
- ii) All the new entrants shall be allowed Ad hoc Relief Allowance-2011 @ 15% of the minimum of relevant Basic Pay Scales-2008 on notional basis with effect from 01-07-2011, till further orders, and shall stand frozen at the same level.
- iii) The Ad hoc Relief Allowance will be subject to Income Tax.
- iv) The Ad hoc Relief Allowance will be admissible during leave and entire period of LPR.
- v) The Ad hoc Relief Allowance will not be treated as part of emoluments for the purpose of calculation of Pension/ Gratuity and recovery of House Rent.
- vi) The Ad hoc Relief Allowance will not be admissible to the employees during the tenure of their posting/ deputation abroad.
- vii) The Ad hoc Relief Allowance will be admissible to the employees on their repatriation from posting/ deputation abroad and the rate and amount which would have been admissible to them had they not been posted abroad.
- viii) The Ad hoc Relief Allowance will be admissible during the period of suspension.
- ix) The term "Basic Pay" will also include the amount of Personal Pay granted on account of annual increment(s) beyond the maximum of the existing pay scales.

*(Handwritten signature and date)*  
14/07/2011

**8. Medical Allowance:**

- i) Medical Allowance admissible to Civil Servants in BPS-16 to BPS-22 @ 15% of the existing basic pay in Basic Pay Scales-2008 shall continue to be admissible at the frozen level of its admissibility as on 30-06-2011.
- ii) All the new entrants in BPS-16 to BPS-22 shall be allowed Medical Allowance @ 15% of the minimum of relevant Basic Pay Scales-2008 on notional basis with effect from 01-07-2011, till further orders and shall stand frozen at the same level.

**9. Special Pays and Allowances:**

All the Special Pays, Special Allowances or the Allowances admissible as percentage of pay (excluding those which are capped by fixing maximum limit) including House Rent Allowance and the Risk Allowance equal to one month pay (initial of the relevant pay scales) granted to Police employees and Special Judicial Allowance equal to three times of the initial of substantive pay scale granted to employees of Judiciary shall stand frozen at the level of its admissibility as on 30-06-2011.

**10. Conveyance Allowance:**

- i) Conveyance Allowance shall be admissible to all the civil servants in BPS 1-15 on revised rates as under:

BPS	EXISTING	REVISED (Rs. P.M.)
BPS 1-4	Rs. 680.00 p.m.	Rs. 850.00 p.m.
BPS 5-10	Rs. 920.00 p.m.	Rs. 1150.00 p.m.
BPS 11-15	Rs. 1360.00 p.m.	Rs. 1700.00 p.m.

- ii) All the Civil Servants of the Azad Jammu & Kashmir Government (excluding those who are availing official Transport Facility) shall be allowed Conveyance Allowance at the prescribed rates irrespective of their place/station of duty.
- iii) Employees of Sub-ordinate Judiciary in areas other than big cities are already drawing Conveyance Allowance at prescribed rates as a special case. They would, henceforth draw the same at the revised rates under the existing policy.

**11. Miscellaneous Allowances:**

Rates of the following Allowances have been revised as noted against each:

S. No	Name of Allowance	Existing Rates	Revised Rates
i.	Integrated Allowance for N/Qasid, Qasid and Daftaries	Rs. 150.00 p.m	Rs. 300.00 p.m
ii.	Washing Allowance	Rs. 30.00 p.m	Rs. 100.00 p.m
iii.	Dress Allowance	Rs. 40.00 p.m	Rs. 100.00 p.m
iv.	Uniform Allowance for Nurses	Rs. 300.00 p.m	Rs. 600.00 p.m
v.	Hard Area Allowance/Karnah Allowance subject to the following conditions:- (i) This allowance will be admissible in District Neelum and Leepa Sub Division. (ii) This allowance will be admissible to the non local employees posted in these areas. Local employees of these areas will not be entitled to this allowance.	Rs. 100.00 p.m	Rs. 300.00 p.m

**12. Revision of Pension:**

All the existing Civil Pensioners of the Azad Jammu & Kashmir Government including Army Pensioners drawing pension from AJ&K have been allowed an increase in their pension at the following rates with effect from 1<sup>st</sup> July, 2011, until further orders:-

- i. Pensioners who retired on or after 01-07-2002 @ 15% of the net pension.
- ii. Pensioners who retired on or before 30-06-2002 @ 20% of net pension.

13. On introduction of the Basic Pay Scales-2011, the increases in pension allowed vide para-3 of the Finance Department's Office Memorandum No.FD/R/11045-11144/2010 dated 16-08-2010 shall be discontinued to the new pensioners who would retire on or after 01-07-2011 who opts to draw pension under the Scheme of Basic Pay Scales-2011.

14. However, 15% increases in pension allowed vide para-2 of the Finance Department's Office Memorandum No.FD/R/11045-11144/2010 dated 16-08-2010 shall continue to be admissible to the new pensioners who would retire on or after 01-07-2011 who opts to draw pension under the Scheme of Basic Pay Scales-2011.

15. The 15% increase in pension mentioned in paras-12 (i) above shall also be admissible to the pensioners who would retire on or after 01-07-2011.

16. For the purpose of admissibility of increase in pension for the Civil Pensioners sanctioned in this Office Memorandum the term "Net Pension" means " Pension being drawn" minus " Medical Allowance", which shall be continued to be admissible at the level of its admissibility as on 30-06-2011.

17. The increase will also be admissible on family pension granted under the Azad Kashmir Civil Services Pension Rules, 1971, Liberalized Pension Rules, 1977, on pension sanctioned under the Azad Kashmir Civil Services Pension Rules, 1971, as well as the Compassionate Allowance allowed under the AJ&K Civil Servants Act, 1976. This increase will also be admissible to the pensioners in receipt of Extraordinary Pension.

18. If the gross pension sanctioned by the AJK Government is shared with any Government in accordance with the relevant rules, the amount of the increase in pension will be apportioned between the Azad Government of the State of Jammu & Kashmir and the other Government concerned on proportionate basis.

19. The increase in pension sanctioned in this Office Memorandum shall not be admissible on Special Additional Pension allowed in lieu of pre-retirement orderly allowance.

20. The increase in pension shall not be admissible during the period of their re-employment, but the same shall be allowed after the termination of the re-employment contract. However, the increase in pension admissible to the pensioners of the Azad Jammu & Kashmir Government before their re-employment on contract basis shall continue

to be admissible to them provided that they are not in receipt of any increases allowed as allowances with their pay in lieu of increases in pension.

21. **Medical Allowance for the Pensioners:**

- i. Medical Allowance admissible to the existing retired Civil Servants in BPS-1 to BPS-15 and in BPS-16 to BPS-22 @ 25% and @ 20% of the net pension respectively shall continue to be admissible at the frozen level of its admissibility as on 30-06-2011 and till further orders.
- ii. All the Civil Servants in BPS-1 to BPS-15 and in BPS-16 to BPS-22, who shall retire on or after 01-07-2011 onwards, shall be allowed Medical Allowance @ 25% and @ 20% of the net pension respectively before adding the two increases mentioned in Paras 14 & 15 above and shall stand frozen at the same level.

22. **Option:**

- i. The Ministry/Secretariat/Department/Office to which an employee belongs and/or on whose pay roll he/she is borne shall obtain an option in writing from such employees within 60 days commencing from the date of issue of this Office Memorandum and communicate it to the concerned Accounts Office/DDO, as the case may be, either to continue to draw salary in the Scheme of Basic Pay Scales-2008 or in the Scheme of Basic Pay Scales-2011 as specified in this Office Memorandum. Option once exercised shall be considered final.
- ii. An existing employee, as aforesaid, who does not exercise and communicate his/her option within the specified time limit, shall be deemed to have opted for the Scheme of Basic Pay Scales-2011.

23. All the existing rules/orders on the subject shall be considered to have been modified to the extent indicated above. All the existing rules/orders not so modified shall continue to be in force under this scheme.

24. **Anomalies:**

An Anomaly Committee shall be set up in the Finance Department (Regulations Wing) to resolve the anomalies, if any, arising in the implementation of the Basic Pay Scales-2011 and Pension.



(Inayat Ali Qazi)

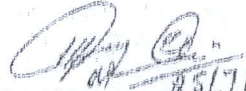
Deputy Secretary (Regs.)

Ph # 05822-921027

25/7/2011

Copy to:

1. Secretary to the President, Azad Jammu & Kashmir.
2. Secretary to the Prime Minister, Azad Government of the State of Jammu & Kashmir.
3. Private Secretaries to the Ministers, Azad Government of the State of Jammu & Kashmir.
4. Private Secretary to the Chief Secretary, Azad Government of the State of Jammu & Kashmir.
5. Private Secretary to Additional Chief Secretary (General), Azad Government of the State of Jammu & Kashmir.
6. Private Secretary to Senior Member Board of Revenue, Azad Government of the State of Jammu & Kashmir.
7. Private Secretary to Additional Chief Secretary (Development), Azad Government of the State of Jammu & Kashmir.
8. All Secretaries to the Government of Azad Jammu & Kashmir.
9. Accountant General Azad Jammu & Kashmir.
10. Registrar Supreme Court/ High Court/ Shariat Court/ Service Tribunal/ AJ&K University Muzaffarabad.
11. Secretary Election Commission, Azad Jammu & Kashmir.
12. Secretary Azad Jammu & Kashmir Legislative Assembly.
13. Chairman Prime Minister's Inspection & Implementation Commission.
14. Inspector General Police, Azad Government of the State of Jammu & Kashmir.
15. Director General Audit, Azad Jammu & Kashmir.
16. All Heads of the Attached Departments.
17. Controller Government Printing Press for publication in the Government Gazette on top priority basis.

  
at 25/7/2011  
(Qazi Manzoor Elahi)  
Section Officer (Regs.)  
Ph # 05822-921989

**BASIC PAY SCALES OF THE CIVIL SERVANTS**

Basic Pay Scales-2008					Basic Pay Scale-2011				
BPS	Min.	Incr.	Max	Stg.	BPS	Min.	Incr.	Max	Stg.
1	2,970	90	5,670	30	1	4,800	150	9,300	30
2	3,035	100	6,035	30	2	4,900	170	10,000	30
3	3,140	120	6,740	30	3	5,050	200	11,050	30
4	3,240	140	7,440	30	4	5,200	230	12,100	30
5	3,340	160	8,140	30	5	5,400	260	13,200	30
6	3,430	175	8,680	30	6	5,600	290	14,300	30
7	3,530	190	9,230	30	7	5,800	320	15,400	30
8	3,665	210	9,965	30	8	6,000	350	16,500	30
9	3,820	230	10,720	30	9	6,200	380	17,600	30
10	3,955	260	11,755	30	10	6,400	420	19,000	30
11	4,115	275	12,365	30	11	6,600	460	20,400	30
12	4,355	310	13,655	30	12	7,000	500	22,000	30
13	4,645	340	14,845	30	13	7,500	550	24,000	30
14	4,920	380	16,320	30	14	8,000	610	26,300	30
15	5,220	420	17,820	30	15	8,500	700	29,500	30
16	6,060	470	20,160	30	16	10,000	800	34,000	30
17	9,650	740	24,650	20	17	16,000	1,200	40,000	20
18	12,910	930	31,510	20	18	20,000	1,500	50,000	20
19	19,680	970	39,080	20	19	31,000	1,600	63,000	20
20	23,345	1,510	44,485	14	20	36,000	2,350	68,900	14
21	25,880	1,700	49,680	14	21	40,000	2,600	76,400	14
22	27,680	1,985	55,470	14	22	43,000	3,050	85,700	14

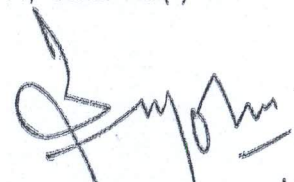
*(Handwritten signature)*

**Azad Govt. of the State of Jammu & Kashmir**  
**(Finance Department)**

"Muzaffarabad"  
April 04, 2012

**Notification:**

No. FDR/ 6103 - 6199 /2012. The President Azad Jammu & Kashmir has been pleased to approve the enhancement in Hard Area Allowance/Karnah Allowance from Rs. 300/- p.m to Rs. 2500/- p.m w.e.f. 01-07-2012 subject to the conditions mentioned in Para-11, Serial No.(v) of Office Memorandum No. FD/R/(340)07/2011 dated 25-07-2011.

  
(Syed Mohsin Ali Gillani)  
Section Officer (Regs.I) 4/4/2012

**Copy to:**

1. Secretary to the President, Azad Jammu & Kashmir Muzaffarabad.
2. Secretary to the Prime Minister, Azad Govt. of the State of Jammu & Kashmir Muzaffarabad.
3. Private Secretaries to the Speaker/Deputy Speaker, Azad Govt. of the State of Jammu & Kashmir.
4. Private Secretary to the Minister Finance, Azad Govt. of the State of Jammu & Kashmir.
5. Private Secretaries to all the Ministers/ Advisors, Special Assistants to the Prime Minister, Azad Govt. of the State of Jammu & Kashmir.
6. Private Secretary to the Chief Secretary, Azad Govt. of the State of Jammu & Kashmir.
7. Private Secretary to the Senior Member Board of Revenue, Azad Govt. of the State of Jammu & Kashmir.
8. Private Secretary to the Additional Chief Secretary (General), Azad Govt. of the State of Jammu & Kashmir.
9. Private Secretary to the Additional Chief Secretary (Development), Azad Govt. of the State of Jammu & Kashmir.
10. Private Secretary to the Secretary Finance, Azad Govt. of the State of Jammu & Kashmir.
11. All Secretaries to the Azad Govt. of the State of Jammu & Kashmir.
12. The Private Secretary to the Mohtasib, Azad Govt. of the State of Jammu & Kashmir.
13. Registrar Supreme Court/High Court/Shariat Court/Service Tribunal.
14. Inspector General Police, Azad Govt. of the State of Jammu & Kashmir.
15. Secretary Public Service Commission, Azad Govt. of the State of Jammu & Kashmir.
16. Secretary Election Commission, Azad Govt. of the State of Jammu & Kashmir.
17. Accountant General, Azad Jammu & Kashmir.
18. Director General Audit, Azad Jammu & Kashmir.
19. All Heads of the Attached Departments.
20. Controller Govt. Printing Press Muzaffarabad.

  
Section Officer (Regs.I) 4/4/2012



No. FD/R/ 9509-9609 /87  
AZAD GOVERNMENT OF THE STATE OF JAMMU AND KASHMIR,  
FINANCE DEPARTMENT,

'MUZAFFARABAD'  
DATED: 16.5.87.

To,

1. The Additional Chief Secretary (Dev.),
2. All Secretaries to the Government,
3. All Heads of the Attached Department's,  
Azad Govt. of the State of J&K,  
Muzaffarabad.

Subject: GRANT OF HILL/SPECIAL ALLOWANCE TO  
NON-GAZETTED GOVERNMENT SERVANTS.

Sir,

I am directed to refer to this Department's letter No. FD/10767-10826/84 dated 4th July, 1984 and No. FD/10983-11062/84 dated 9th July, 1984 and to say that President, Azad Jammu and Kashmir has been pleased to order the payment of Hill Allowance at the rate of 25% of basic pay subject to maximum of Rs. 200/- P.M. at any station in Azad Jammu and Kashmir territory situate at a height of 4000ft or more above the sea level.

Your's obedient servant,

*Sarvoajee Niaz*  
(Raja Mohammad Farooq Niaz)  
Deputy Secretary Finance,  
(Regulations).

Copy of the above is forwarded to:-

1. The Secretary to the President, Azad Jammu & Kashmir, Muzaffarabad.
2. The Principal Secretary to the Prime Minister, Azad Govt. of the State of J&K, M'abad.
3. The Private Secretaries to the Ministers.
4. The Private Secretary to the Chief Secretary.
5. All Officers of the Finance Department.
6. All Officers of the S&GAR.
7. Registrar Supreme Court/High Court/Shariat Court/Services Tribunal/AJ&K University, M'abad.
8. The Secretary to the Chief Election Commissioner, AJ&K, M'abad.
9. The Secretary AJ&K University, M'abad.
10. The Secretary Islamic Ideology Council, M'abad.
11. The Secretary Public Service Commission, M'abad.
12. The Chairman P.M. Inspection Team/AKLASC/AKMIDC/M.D.A. Mirpur/Secretary Board of Education, Mirpur.
13. The Deputy Commissioner, M'abad/Poonch/Mirpur/Kotli.
14. The Senior Supdt: of Police/Supdt: Police, M'abad/Kotli/Mirpur/Poonch/.
15. The District & Session Judge, M'abad/Poonch/Kotli/Mirpur.
16. The Asstt: Inspector General Traffic Police/Reserve Police, M'abad.
17. The Accountant General, AJ&K, Muzaffarabad.
18. The District Accounts Officers/Poonch/M'abad/Kotli/Mirpur.
19. The Controller Govt. Printing Press, M'abad for publication in the Govt. Gazette.

*F. Niaz*  
Section Officer Finance,

'MUZAFFARABAD'

Dated the 9th July, 1984.

To

- 1) Additional Chief Secretary(Dev)/  
Development Commissioner
- 2) All Secretaries to the Government
- 3) Accountant General, Azad Jammu & Kashmir
- 4) All Heads of attached Departments,  
Azad Government of the State of J&K,  
Muzaffarabad.

Subject:- GRANT OF HILL/SPECIAL ALLOWANCE TO GOVERNMENT  
SERVANTS.

Sir,

*P-31-c*  
I have honour to invite attention to  
Government Order No. FD/10767-10826/84 dated 4th July,  
1984 and to state that the words "Non-Gazetted"  
appearing in the subject of above captioned letter  
may please be deleted.

Your obedient servant,

*Raja Mohammad Farooq Niaz*  
(Raja Mohammad Farooq Niaz)  
Deputy Secretary Finance (R  
Azad Govt. of the State of J &  
Muzaffarabad

Phone: 3462

Mahboob/\*  
\*\*\*\*\*

' Muzaffarabad '

Dated. 4-7-1984

To

1. Additional Chief Secretary (Dev)/Development Commissioner,  
Planning and Development Department,  
Azad Govt. of the State of J&K,  
Muzaffarabad.
2. All Secretaries to Government.
3. Accountant General,  
Azad State of Jammu & Kashmir,  
Muzaffarabad.
4. All Heads of Attached Departments,  
Azad Govt. of the State of Jammu & Kashmir,  
Muzaffarabad.

Subject:- GRANT OF HILL/SPECIAL ALLOWANCE TO NON-GAZETTED  
GOVERNMENT SERVANTS.

Sir,

I am directed to say that the President, Azad  
Jammu and Kashmir has been pleased to sanction Hill/Special  
Allowance to all Government Servants who are posted/appointed  
at any station in Azad Jammu and Kashmir Territory situated  
at a height of 4000 ft. or above from the sea level at the  
rate of 25% of the Basic Pay with effect from 1.7.1984 subject  
to a maximum of Rs. 100/- per month.

Your obedient servant,

*A. Qayyum*  
4/7/84

(Abdul Ruzf Khan)  
Section Officer Finance  
(Regulations)

No. PD/ 10767-10826 /84 Dated. 4-7-84  
Copy to:-

1. Secretary to President, Azad Jammu and Kashmir.
2. Principal Secretary to Chief Executive, Azad Govt. of  
the State of Jammu and Kashmir, Muzaffarabad.
3. Private Secretaries to Advisers, Azad Jammu & Kashmir Govt.
4. Private Secretary to Chief Secretary, Azad Govt. of the  
State of Jammu and Kashmir, Muzaffarabad.
5. Registrar Supreme Court, Azad Jammu and Kashmir.
6. Registrar High Court Azad Jammu and Kashmir.
7. Superintendent, Govt. Printing Press, Muzaffarabad for  
publication in the Government Gazette.

*A. Qayyum*  
Section Officer Finance  
(Regulations)

A. Qayyum/

No.FD/R/ 11567 - 11666 / 2012  
**Azad Govt. of the State of Jammu & Kashmir**  
**(Finance Department)**

"Muzaffarabad"  
May 16th, 2012


**CORRIGENDUM**

**Subject: REVISION OF PAY SCALES, ALLOWANCES AND PENSION OF CIVIL SERVANTS OF THE AZAD JAMMU & KASHMIR GOVERNMENT**

The President Azad Jammu & Kashmir has been pleased to substitute Para-9 of Finance Department's Office Memorandum No. FD/R/(340)/07/2011 dated 25-07-2011 as under:-

**9. Special Pays and Allowances:**

- i. All the Special Pays, Special Allowances or the Allowances admissible as percentage of pay (excluding those which are capped by fixing maximum limit) including House Rent Allowance and the Risk Allowance equal to one month pay (initial of the relevant pay scales) granted to Police employees and Special Judicial Allowance equal to three times of the initial of substantive pay scale granted to employee of Judiciary shall stand frozen at the level of its admissibility as on 30-06-2011.
- ii. All the new entrants shall, however, be allowed the Special Pays & Allowances of the minimum of relevant Basic Pay Scale-2008, if admissible in that organization on notional basis with effect from 01-07-2011, till further orders and shall stand frozen at the same level.

  
(Mehrban Hussain Chaudry)  
Deputy Secretary Finance (Regs.)

Copy to:

1. Secretary to the President, Azad Jammu & Kashmir.
2. Secretary to the Prime Minister, Azad Government of the State of Jammu & Kashmir.
3. Private Secretaries to the Ministers, Azad Government of the State of Jammu & Kashmir.
4. Private Secretary to the Chief Secretary, Azad Government of the State of Jammu & Kashmir.
5. Private Secretary to Additional Chief Secretary (General), Azad Government of the State of Jammu & Kashmir.
6. Private Secretary to Senior Member Board of Revenue, Azad Government of the State of Jammu & Kashmir.
7. Private Secretary to Additional Chief Secretary (Development), Azad Government of the State of Jammu & Kashmir.
8. All Secretaries to the Government of Azad Jammu & Kashmir.
9. Accountant General Azad Jammu & Kashmir.
10. Registrar Supreme Court/ High Court/ Shariat Court/ Service Tribunal/ AJ&K University Muzaffarabad.
11. Secretary Election Commission, Azad Jammu & Kashmir.
12. Secretary Azad Jammu & Kashmir Legislative Assembly.
13. Chairman Prime Minister's Inspection & Implementation Commission.
14. Inspector General Police, Azad Government of the State of Jammu & Kashmir.
15. Director General Audit, Azad Jammu & Kashmir.
16. All Heads of the Attached Departments.
17. Controller Government Printing Press for publication in the Government Gazette on top priority basis.

  
Deputy Secretary Finance (Regs.)

**Azad Govt. of the State of Jammu & Kashmir**  
**(Finance Department)**

"Muzaffarabad"  
September 27, 2010

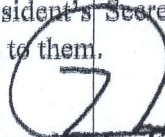
**Notification**

No FDR/12-850-960/2010 The President, Azad Jammu & Kashmir has been pleased to grant Special Allowance @ 20% of Basic Pay in favour of the employees of AJ&K Civil Secretariat (BS-1 to BS-21), working/posted in the AJ&K Civil Secretariat. The allowance will be admissible from 01-07-2010. The said allowance will not be treated as a part of emoluments for the purpose of calculation of pension/commutation/recovery of house rent.

2. Special Allowance will not be admissible to the following:-

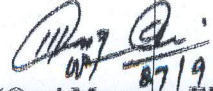
- (i) The officers/officials of AJ&K Civil Secretariat departments, on deputation or posted by transfer outside the Secretariat including attached departments, and Autonomous Bodies.
- (ii) Secretariat employees during Extraordinary Leave, Study Leave, Long Leave for more than 120 days, Training Abroad or Under Suspension.
- (iii) The officers (belonging to Judiciary) deputed/posted in the Law or any other department in the AJ&K Civil Secretariat who are in receipt of Judicial Allowance.
- (iv) The Administrative Secretaries (BS-20 and above) who have been already allowed Special Allowance @ 20% vide Notification No.FDR/14171-15220/2009 dated 20-06-2009.
- (v) The officers/officials of AJ&K Civil Secretariat while posted in other departments in the Secretariat who are in receipt of department specific allowance.
- (vi) The officers/officials of Non-Secretariat offices deputed to work in the AJ&K Civil Secretariat if already in receipt of department specific allowance.

3. The officers/officials of the AJ&K Civil Secretariat, while posted in the President's Secretariat and Prime Minister's Secretariat, who are entitled to President's Secretariat Allowance and Prime Minister's Secretariat Allowance may opt for either Special Allowance @ 20% admissible vide this notification or President's Secretariat Allowance/Prime Minister's Secretariat Allowance already admissible to them.

  
(Muhammad Zafar Khan)  
Additional Secretary Finance  
(Regulations)

Copy to:

1. Secretary to the President of the State of Azad Jammu & Kashmir.
2. Secretary to the Prime Minister, Azad Govt. of the State of Jammu & Kashmir.
3. PS to the Minister Finance, Azad Govt. of the State of Jammu & Kashmir.
4. PS to the Chief Secretary, Azad Govt. of the State of Jammu & Kashmir.
5. PS to the ACS (Gen)/(Dev), Azad Govt. of the State of Jammu & Kashmir.
6. PS to the Senior Member Board of Revenue, Azad Govt. of the State of Jammu & Kashmir.
7. PS to the Secretary Finance, Azad Govt. of the State of Jammu & Kashmir.
8. All Secretaries to the Government of the state of Azad Jammu & Kashmir.
9. All Heads of the Attached Departments, Govt. of Azad Jammu & Kashmir.
10. The Accountant General Azad Jammu & Kashmir.
11. D.G Audit Azad Govt. of the State of Jammu & Kashmir.
12. The Controller Govt. Printing Press of the State of Azad Jammu & Kashmir.
13. Master File.

  
(Qazi Manzoor Elahi)  
Section Officer Finance  
(Regulations-I)